Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet

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OFFICE MEMORANDUM
NO. 076 SERIES OF 2025

TO : ALL UNIVERSITY STUDENTS AND EMPLOYEES OF BSU ON ALL CAMPUSES

SUBJECT : COMPLIANCE TO PLASTIC WASTE REDUCTION IN THE UNIVERSITY

Pursuant to University Memorandum No. 006, series of 2025, and in compliance with Republic Act No. 12009, or the Government Procurement Reform Act, the University is committed to adopting environmentally sustainable practices and to reducing pollution caused by single-use plastics. These efforts are aligned with the government's Green Procurement Policy and contribute to the achievement of the United Nations Sustainable Development Goals (SDGs), specifically SDG 6: Clean Water and Sanitation, SDG 9: Industry, Innovation, and Infrastructure, SDG 11: Sustainable Cities and Communities, SDG 12: Responsible Consumption and Production, SDG 13: Climate Action, SDG 14: Life Below Water, and SDG 15: Life on Land.

The following guidelines shall be implemented across all university campuses effective **June 2025**:

1. REDUCTION OF THE USE OF PLASTIC BOTTLES AND UTENSILS
    a. The marketing center is allowed to sell 1000mL bottled water, with total sales not more than 500 liters per month;
    b. Food Services for BSU activities such as meetings, conferences, seminars, and the like shall not use single-use plastic bottles, utensils, or bags.
    c. The use of plastic spoons, forks, sporks, and Styrofoam plates shall not be allowed. Paper cups, paper plates, and wooden sporks shall be the primary choice to use;
    d. The purchase and bringing of bottled drinks into the school premises is discouraged; and
    e. The use of personal water bottles or tumblers is strongly encouraged in classrooms and offices.

2. NON-USE OF PLASTIC BAGS
    a. Paper containers and bags shall be used to pack and contain food;
    b. Customers especially students and employees are encouraged to bring their eco-bags when buying or taking out food.

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Times Higher Education Impact Rankings
WURI The WORLD UNIVERSITY RANKINGS for INNOVATION

3. ADVOCACY AND INFORMATION DISSEMINATION
    a. Each college, office, or unit shall inform their students, teaching, or non-teaching personnel regarding the non-use of single-use plastic bottles, utensils, and bags and encourage the use of reusable water bottles or tumblers. This should be included during orientations.

4. WASTE MANAGEMENT
    a. While the University's MRF is yet to be established, each college shall designate an area near their building for segregated and labeled waste bins.

5. MONITORING
    a. The Pollution Control Officers shall monitor and record data regarding the reduction in the use of single-use plastic bottles, utensils, and bags across all campuses.

For information, wide dissemination, and strict compliance.

KENNETH ALIP LARUAN
University President